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## CAA PERSONNEL LICENSING FEE SCHEDULE

### AIR NAVIGATION ORDER

VERSION : 3.0  
DATE OF IMPLEMENTATION : 01-08-2022  
OFFICE OF PRIME INTEREST : PERSONNEL LICENSING DIRECTORATE

	NAME	DESIGNATION	SIGNATURE
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TYPE OF DOCUMENT	AIR NAVIGATION ORDER (ANO)		
STATUS OF DOCUMENT	CONTROLLED		

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**A. AUTHORITY:**

A1. This Air Navigation Order (ANO) has been issued by the Director General Civil Aviation Authority in pursuance of powers vested in him under Rule 4(3) read with Rule 357 of the Civil Aviation Rules, 1994 (CARs, 94).

**B. PURPOSE:**

B1. The fee charged on account of services rendered by the Licensing Authority is a standard worldwide practice. These service charges are developed keeping in view the nature of task to be performed and man-hours involved in discharge of assigned functions commensurate with the seniority and privileges of the Licence, Certificate, Rating, Category or an Endorsement. The service charges are considered necessary in order to defray some of the functional expenses of CAA being a financially self-sustaining organization.

**C. SCOPE:**

C1. The CAA fee schedule / service charges provided in this ANO pertains to the examinations conducted and the licensing actions carried out by the Licensing Directorate. The fee schedule for the field inspections/audits, skill tests/checks or any other regulatory function performed in the field shall be in accordance with the prescribed regulations issued by the other CAA Regulatory Directorates. Examination/skill test/visits for any regulatory function or requesting such a service, visit for skill test, transfer agreements etc, will be carried out as per the CAA rules as already spelt out by other Regulatory Directorates.

**D. DESCRIPTION:**

**D1. EXAMINATIONS FEE (FOR INDIVIDUAL APPLICANTS):**

The examination fee in Pak Rupees shall be as under (unless indicated otherwise):

TYPE	EACH PAPER	EACH ORAL	RE-CHECK	REMARKS
FRTOL	-	2000		
MCC	3000	2000	2000	
PPL (Revalidation)	3000	3000	2000	
GPL	3000	3000	2000	
BPL	3000	3000	2000	
CCC	3000	3000	2000	
FOOL	3000	3000	2000	
IR	5000	3000	2000	
IR (Revalidation)	5000	3000	2000	
Instructional Techniques (FI/TRI/SFI/FGI)	3000	-	2000	
FEL	3000	3000	3000	
CPL (Revalidation)	5000	3000	3000	
ATPL (Revalidation)	5000	3000	3000	

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TYPE	EACH PAPER	EACH ORAL	RE-CHECK	REMARKS
License Conversion Exam	5000			
Aircraft Type Technical	3000	3000	3000	
Approved Person	5000	-	2000	
Validation Exam	\$ 300	\$ 300	\$ 150	
Special Exam	Double the fee prescribed (each paper)			
Late Fee/Urgent	Double the fee prescribed (each paper)			

Note – 1: Applicable to individual and organization

**D2. AIRCRAFT MAINTENANCE ENGINEER LICENCE (AMEL)**

EXAMINATION AND AML CHARGES	
<b>Scrutiny of examination application</b>	
Regular session	1,550
Special session	3,100
<b>Basic Modular/ Type oral examination</b>	
Regular session	3,100
Special session	5,425
<b>ANO-066 Aircraft Maintenance Engineer License (AML)</b>	
Issue/Change/Removal of limitations	7,750
Conversion of license into ANO-066 AML	4,650
Renewal of AML	6,200
Late submission for renewal within two months after expiry <i>(In addition to normal renewal fee)</i>	3,100
Late submission for renewal exceeding two months after expiry <i>(In addition to normal renewal fee)</i>	3,875
Validation of foreign AME license or authorization	31,000

Issuance of 'Aircraft Maintenance Engineer's Logbook' (CAAF-183-AWEG)	775
Issuance of machine readable AML	4,650 (Issuance) 2,325 (Replacement)

**D3. PERSONNEL LICENSING FEE  
(FOR INDIVIDUAL APPLICANTS)**

D3.1 The licensing action(s) fee, in Pak Rupees, shall be as under:

TYPE	ISSUE	RENEWAL/ REVALIDATION	ENDORSEMENT	REMARKS
FRTOL	3000	-	-	
SPL	10,000	-	-	No expiry after first issuance which is 02 years for training.
SFEL	5000	-	-	Subject to currency
MCC	5000	3000	3000	Expiry 1 year
PPL (Aircraft)	5000	3000	3000	Expiry 2 years
PPL (Helicopter)	5000	3000	3000	Expiry 2 years
GPL	5000	3000	3000	Expiry 1 year
BPL	5000	3000	3000	Expiry 1 year
FOOL	10,000	10,000	3000	Expiry 5 years
IR	9000	5000	-	Expiry 1 year
FI	15000	10,000	-	Expiry 3 years
TRE/SFE	15,000	-	-	Subject to currency
TRI/SFI	15,000	-	-	Subject to currency
CPL (Aircraft)	25000	20000	6000	Expiry 5 years
CPL (Helicopter)	25000	20000	6000	Expiry 5 years
FEL	5000	5000	3000	Expiry 1 year
ATPL(Aircraft)	30,000	30,000	6000	Expiry 5 years
ATPL(Helicopter)	30,000	30,000	6000	Expiry 5 years
Urgent	Double the fee prescribed			

Note - 2: Applicable to individual and organization

Note - 3: Only one time endorsement on license

Note - 4: Licence validity is five years

#### D4. ICAO LANGUAGE PROFICIENCY RATING

ICAO Language Proficiency Endorsement	5000
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**D5. COMPETENCY CERTIFICATE (CCCC)**

CCC Issue	9000
Renewal / Revalidation	4000
Re-currency	4000
Wet Drill	4000
Endorsement	4000
Leading Cabin Crew	5000

**D6. MISCELLANEOUS FEE**

TYPE	ISSUE	RENEWAL/ REVALIDATION	REMARKS
Validation Certificate	\$ 400	\$ 400	
ELP Test (Evaluation)	15000	15000	
Approval Certificate	6000	5000	
General Certificate	5000	-	
Flying / Temporary Permit	5000	5000	
Air Navigation Order (ANO's)	5000	-	
Any other Document	1000	-	
Any other non-prescribed service / license verification fee	3000	-	
Inspection Initial	20000	15000	
Re-Inspection	10000	7500	

**Note – 5:** At applicant's /organization request

**Note – 6:** Inspection will be done at no cost to CAA and operator will bear the cost

**Note – 7:** Re-inspection is in case of unsatisfactory initial or renewal inspection

**D7. CONDITIONS:**

- D7.1 The CAA charges for employees of commercial (RPT, Charter, Aerial work) organizations, exercising the privileges of a Licence, Certificate, Rating or a Category shall be charged at double rate and for the individual applicants (unemployed) which includes students undergoing training with a flying and ground training organizations at rates mentioned above.
- D7.2 Instructors imparting basic training for licenses may be charged at the rate of individual applicants.
- D7.3 All renewal applications shall be submitted well in advance of the expiry dates of licenses/certificates providing sufficient time for the required licensing actions.
- D7.4 The service charges for the inspection and/or approvals are applicable to the base of inspectors only. An operator or person as applicable shall also pay the additional expenses, such as passage, visa, accommodation, transportation, communications and daily allowance compatible with industry while any such service is required to be performed out of the base of Inspectors.

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- D7.5 If an examination/test/check is to be conducted out of the CAA schedule and / or outside Karachi, the applicant shall provide and arrange for the passage, transportation, boarding and a daily allowance at par with industry practice.
- D7.6 The fee/charges against any activity/document shall be non-refundable. An inspection / activity resulting in unsatisfactory result / report shall require a re-inspection / check for which the operator shall have to deposit the requisite service charges in accordance with the schedule.
- D7.7 CAA employees and their dependents until age of 21 shall be exempted from the CAA fee for a personal licence, certificate, rating, category and examination.
- D7.8 An out of schedule service may be provided to an applicant(s) provided the concerned licensing staff is available. In such cases, the CAA charges shall be double.
- D7.9 The applicant shall provide the required facility e.g., aircraft, simulator etc for the test/check.
- D7.10 The fee voucher submitted shall be valid till 6 months.
- D7.11 Licensing processing time under normal fee is 07 working days and under urgent fee is 02 working days.

**D8. MODE OF PAYMENT:**

- D8.1 The prescribed service charges against each service / activity / document are to be deposited in Pak Rupees and shall be payable in the following Account Number. An original slip of the same is to be attached with letter / application for the requested service / activity:  
 "CAA Collection Account No. 2561-8 (CAT-B),(New 4099093160) National Bank of Pakistan".
- D8.2 All applicant resident in Pakistan, are required to deposit prescribed fee in the National Bank of Pakistan. Fee / service charges may also be paid through Bank Draft /Pay Order drawn in favor of Director General, Civil Aviation Authority, payable in the National Bank Limited, Terminal 1 Branch, Karachi Airport or to the CAA Revenue offices located at all CAA Airports.
- D8.3 In case of applicant(s) residing abroad, the fee shall be paid in equivalent of US Dollar, rounding off to the next Dollar, in the form of Bank Draft in favor of Director General, Civil Aviation Authority, Pakistan.

**E. EVIDENCES (ACRONYMS / RECORDS / REFERENCES):**

**E1. ACRONYMS:**

AME	:	Aircraft Maintenance Engineer Licence
AP-1	:	APPROVED PERSON EXAMINATION
ATCL	:	AIR TRAFFIC CONTROLLER LICENCE
ATPL (A)	:	AIRLINE TRANSPORT PILOT LICENCE (AEROPLANE)
ATPL H)	:	AIRLINE TRANSPORT PILOT LICENCE (HELICOPTER)
BPL	:	BALLOON PILOT LICENCE
CCC	:	COMPETENCY CERTIFICATE – CABIN
CPL (A)	:	COMMERCIAL PILOT LICENCE (AEROPLANE)
CPL (H)	:	COMMERCIAL PILOT LICENCE (HELICOPTER)
FEL	:	FLIGHT ENGINEER LICENCE
FI	:	FLIGHT INSTRUCTOR (BELOW 5700 KG AIRCRAFT)
FOOL	:	FLIGHT OPERATIONS OFFICER LICENCE
FRTOL	:	FLIGHT RADIO TELEPHONE OPERATOR LICENCE
GPL	:	GLIDER PILOT LICENCE
IR	:	INSTRUMENT RATING
MCC	:	MICROLIGHTS COMPETENCY CERTIFICATE
PPL (A)	:	PRIVATE PILOT LICENCE (AEROPLANE)
PPL (H)	:	PRIVATE PILOT LICENCE (HELICOPTER)
SATC	:	STUDENT AIR TRAFFIC CONTROLLER

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SFE	:	SYNTHETIC FLIGHT EXAMINER
SFI	:	SYNTHETIC FLIGHT INSTRUCTOR (5700 KG & ABOVE AIRCRAFT)
SFEL	:	STUDENT FLIGHT ENGINEER LICENCE
SPL	:	STUDENT PILOT LICENCE
TRE	:	TYPE RATING EXAMINER
TRI	:	TYPE RATING INSTRUCTOR (5700 KG & ABOVE AIRCRAFT)
TRC	:	TECHNICIANS REGISTRATION CARD
TT	:	TYPE TECHNICAL AIRCRAFT

**E2. RECORDS:**

E2.1 Nil

**E3. REFERENCES:**

E3.1 Nil

**IMPLEMENTATION:**

This Air Navigation Order shall be implemented with effect from 1<sup>st</sup> August 2022 and supersedes ANO-021-LCXX-2.0 dated 1<sup>st</sup> October 2020.

**(KHAQAN MURTAZA)**

Flight Lieutenant (Retd).  
Director General,  
Pakistan Civil Aviation Authority

Dated: 29<sup>th</sup> July, 2022

**(CAPT. MUHAMMAD ZIA KHAN)**

Air Cdre. (Retd.)  
Director Personnel Licensing

Dated: 29 July, 2022

File: HQCAA/1136/200/LCXX

